

## **Mercy Global Action at the UN Intern Job Description**

Mercy International Association is an organisation of the leaders of Mercy Congregation, Institutes, Unions and Federations throughout the world, founded to support the Sisters of Mercy, their associates and colleagues in ministry.

The purpose of the Association is to foster unity of mind and heart among Sisters of Mercy and to increase awareness and experience of their global interdependence; to facilitate collaboration among the Congregations, Institutes and Federations to meet the needs of today and to work for Justice; and to encourage and nurture the flourishing of the Mercy charism within the various cultures of the world.

MIA Global Action is responsible for addressing Mercy concerns with regard to social justice and development. The major issues being prioritised for focus in 2013- 2014 are Sustainable Development issues and Human Trafficking. This internship is primarily designed as a follow-up to the Rio+20 Conference on Sustainable Development and related issues.

### **Primary Responsibilities During The Project**

- Assist the MIA Global Action Co-ordinator to monitor policy developments and UN documents in relation to Rio + 20 follow up, and policies related to water and sanitation, mining, climate change, and human trafficking
- Assist with the preparations for UN NGO committee meetings in the area of Sustainable Development and Human Trafficking
- Assist with the preparations for the MIA Advocacy Workshops
- Assist with preparations for MIA Capacity Building Workshop on UN International Mechanisms
- Summarize UN and related reports as requested by the MIA Global Action Co-ordinator
- Assist with developing electronic and print materials for communication, education, policy and advocacy purposes

### **Person Specification**

- IT skills
- Good communication and report writing skills
- Good organizational skills
- Knowledge of Sustainability Principles and Sustainable Development is important as the intern will work independently on this issue
- Knowledge of the Human Trafficking issue is desirable but not essential
- A commitment to social justice and international development issues

### **General Conditions**

- The Intern will serve 5 days per week from September 2013 to July 2014.
- This is a volunteer position; a small allowance is provided to assist with some food and transport expenses.
- The Intern will be based at Mercy Global Action office at the Church Center for the United Nations, 777 United Nations Plaza, New York NY 10017

